

Monthly Permian Basin ASSP Chapter Board Meeting

Tue, Jun 9, 2026

Summary:

Monthly chapter meeting covering finances, events, and sponsorship efforts.

- Account balance \$24,064.32
- Annual budget modeled on prior year
- Christmas party and SPY award included
- 5K host outreach not secured
- El Paso ASSP chapter formation progressing
- Sponsorship push and PDC speaker recruitment planned
- Chapter compliance submitted; likely platinum status
- Presidential transition: Chris to become president next summer

Action Items:

- * Heather will contact runner acquaintances and UTPB to identify potential hosts or venues for the 5K and report back
- * Gabe will complete the El Paso chapter paperwork and follow up with the regional contact if questions arise
- * Manny will assist in completing and submitting the El Paso chapter paperwork received from the regional contact
- * Megan will add any estimated costs for proposed events (brewery, volunteer event, etc.) to the chapter budget spreadsheet

- * Heather will give Megan the brewery receipt and the deposit/total amount due for budgeting purposes
- * Megan will help with the Bush Center Christmas tree volunteer event if the chapter proceeds with that activity
- * Chris Martin will meet with Lobo on Thursday and pursue title-sponsor discussions for the PDC
- * Chris Martin will send Nicole and Heather a draft post for speaker recruitment for the PDC for their review
- * Heather will follow up with the Safety Express contact (Joe Rodriguez) and confirm speaker availability or next steps

Key Discussion Points:

Attendance and Opening

The meeting commenced with roll call and brief remarks about expected absences; Heather confirmed Mike would not attend and planned to reach out to other members before proceeding. The group waited a short time for late joiners before moving on to agenda items.

Megan's Connection Issues and Financial Overview

Megan experienced authentication delays but then presented the chapter's financial position of \$24,064.32 and explained the budget was modeled on last year's events, requesting cost estimates for new events to update the budget. Heather acknowledged she had a brewery receipt and would provide deposit and total amounts for budgeting.

5K Outreach and Venue Search

Nicole reported limited responses to outreach for the chapter 5K, including unsuccessful contact attempts with Green Tree and Hogan, and requested suggestions for alternative

hosts. Heather offered to contact runner acquaintances and UTPB to identify potential venues or contacts.

El Paso Chapter Formation

Gabe and Manny updated the board that El Paso has scheduled a meeting and recruited a new-member speaker, but they still need to complete and file the formal chapter paperwork and coordinate with the experienced regional contact for next steps. They reported healthy attendance and engagement at meetings and expect growth over the next few months.

Events, Volunteer Opportunities, and Chapter Status

The board discussed planned social events, a volunteer opportunity decorating a tree for the Bush Center at Christmas, and Heather's preference to keep volunteering limited to that activity; Megan volunteered to help with the tree. Heather also reported survey feedback praising speakers and outreach and confirmed the chapter submitted compliance materials to region and is likely to achieve platinum status again.

PDC Planning, Sponsorships, and Speakers

Chris outlined a sponsorship strategy for the PDC including pursuing a title sponsor and meeting with Lobo, and he committed to sending a draft speaker recruitment post to Nicole and Heather for review. The board discussed recruiting pro bono speakers to build the event, forming a possible panel of board members, and several speaker leads including a Safety Express contact and a recent Steps speaker from Midland Memorial.

Speaker Leads, Final Items, and Adjournment

Heather described a speaker who requested travel reimbursement for an H2S topic and the board leaned toward using local pro bono speakers; Nicole shared a LinkedIn lead interested in scaffolding, and Heather said she would follow up with that contact. The meeting concluded with no additional items and scheduling confirmation for the next chapter meeting in July.

Notepad:

* No notes