



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Permian Basin Chapter

Standing Rules for Sponsorship

ASSP Permian Basin Chapter

1. **Regular Chapter Meetings**

Regular chapter meetings are generally held **monthly from July through June**. Meeting dates, times, and locations may vary and will be communicated to members and sponsors in advance. Meeting details are published through official chapter communications and the chapter website.

2. **Sponsorship Application and Payment**

The sponsorship fee must accompany the completed Sponsorship Application. To receive full sponsorship benefits, payment should be received **no less than two (2) months prior** to the sponsored meeting date.

3. **Raffle Items and Samples**

Sponsors may provide product samples or professional services to be raffled to chapter members who are present at the sponsored meeting, subject to approval by the Executive Committee.

4. **Sponsor Recognition and Marketing Guidelines**

Sponsors will be formally acknowledged during the chapter meeting and through designated chapter communications.

Overt marketing or sales presentations during the meeting are prohibited.

Sponsors may make literature or materials available to members at a location designated by the Executive Committee.

5. **Professional Conduct**

A sponsor's ability to participate in future sponsorship opportunities may be suspended or revoked if the sponsor or its representative is determined to have violated accepted standards of professional or business ethics.



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ASSP Permian Basin Chapter – Typical Meeting Format

Meeting times and format may vary based on location, speaker availability, and chapter needs.

- **Registration, Lunch, and Networking: 11:30 am -11:45 am**
Informal networking with chapter members prior to the meeting
- **Chapter Business and Sponsor Acknowledgment: 11:45 am – 12:00 pm**
Opening remarks, chapter updates, and sponsor recognition
- **Technical Presentation: 12:00 pm – 12:45 pm**
Educational or professional development presentation
- **Networking and Sponsor Engagement: 12:45 pm -1:00 pm**
Post-presentation networking and sponsor interaction